



KYRIE BAYLES

PRODUCTION MANAGER

CONTACT

248.982.8281

KYRIEBAYLES@GMAIL.COM

WWW.KYRIEBAYLES.COM

SKILLS

Adobe Acrobat Advanced Excel

Microsoft Access FileMaker

OSHA 30 Certified CPR & First-Aid

Fundamental:
Carpentry Welding

Lighting Sound

Costuming

EXPERIENCE

PRODUCTION MANAGER

WILLIAMSTOWN THEATRE FESTIVAL | SUMMER 2019

- Facilitates communication & discussion between production departments, directors and design teams for up to 7 productions.
- Works alongside the Director of Production to track and implement budgets of varying sizes.
- Leads production and tech rehearsal meetings.
- Helps to schedule changeover process for the load-in and out of shows.

TOUR PRODUCTION MANAGER

THE PLAY WITH ROCKY BLEIER | MAY 2018 - CURRENT

- Coordinate the production needs with venues and production team members, including the creation and updating of the tech rider.
- Handle budgets, purchasing and estimates for each location.

ASSISTANT PRODUCTION MANAGER - OPERATIONS & SPECIAL EVENTS

WILLIAMSTOWN THEATRE FESTIVAL | SUMMER 2018

- Handled operational elements of the festival including fleet vehicles, scheduling, meals, rentals, etc...
- Managed Various special events including: Late Night Cabarets, Hot-Spot Concerts, Friday's @ 3 Readings & An Evening With Chita Rivera.
- Assistant Production Manager for the Broadway bound musical Lempicka.

PRODUCTION MANAGER

CARNEGIE MELLON UNIVERSITY | 2017-2019

- PM on The Way Out West & The Resistible Rise of Arturo Ui; APM on The Drowsy Chaperone
- Allocated, budgeted & tracked expenses on productions
- Facilitated communication & discussion between production departments, directors and design teams.
- Planned and created schedules for all phases including labor allocations for load-in and strike.

STAGE MANAGER

THE PLAYMILL THEATRE | 2014 - 2016

- Managed two summer seasons with 3 musicals in rotating rep and 13 performances a week.
- Also had company and production management responsibilities.

EDUCATION

MASTER OF FINE ARTS - STAGE & PRODUCTION MANAGEMENT

CARNEGIE MELLON UNIVERSITY | 2016-2019

BACHELOR OF ARTS - STUDIO FINE ARTS

BRIGHAM YOUNG UNIVERSITY - IDAHO | 2010 - 2015

REFERENCES

ROGER MERRILL
THE PLAYMILL THEATRE
ROGER@PLAYMILL.COM
(208) 351-4824

DYLAN LUKE
WILLIAMSTOWN THEATRE FESTIVAL
DYLANRLUKE@GMAIL.COM
(720) 220-5145

DAVID HOLCOMB
CARNEGIE MELLON UNIVERSITY
HOLCOMB@ANDREW.CMU.EDU
(412) 849-6683